



ST. STEPHEN'S COLLEGE PARENT-TEACHER ASSOCIATION

聖士提反書院家長教師會

22, Tung Tau Wan Road, Stanley, Hong Kong. 香港赤柱東頭灣道 22 號

Tel No.: 2813 0360 Fax No.: 2813 7311

September 26, 2019

Dear PTA Members,

PTA Annual General Meeting 2019

We would like to invite your presence at the Annual General Meeting (AGM) of St. Stephen's College Parent-Teacher Association (PTA) which will be held on October 12, 2019 (Saturday). The purpose of this AGM is to deal with the agenda items as listed on the rundown (please see attachments). At the meeting, we will also present certificates of appreciation to Class Representatives of 2018-19 & 2019-20 and leaving Parent Executive Committee Members, and introduce our replacement Parent Executive Committee members appointed via by-election. Schedule of the meeting is as follows:

Date: October 12, 2019 (Saturday)
Time: 2:00pm (Registration from 1:40pm)
Venue: Tang Shiu Kin Hall, St. Stephen's College

This year, we've invited one of our parent exco members, Mr Alex Mar, who is also a SSC alumnus, to deliver a talk on "Digital Era Time Management. Control vs Trust". (more details attached.)

Parents will also have a chance to meet with the class teachers, learn more about their child's life at school, and get to know other parents of the same class.

Please reply via eClass to indicate your availability on or before October 4, 2019 (Friday). For enquiries, please contact Ms. Brenda Ng at 9882 1607 or Mr. Clinton Chong at 2813 0360.



St. Stephen's College Parent-Teacher Association



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親愛的 PTA 會員：

家長教師會（PTA）周年會員大會 2019

本年度家長教師會周年會員大會將於十月舉行，現誠邀家長教師會會員出席。於大會中，將處理本年度會員周年大會程序所列出的事務（相關文件見附件）。會上亦會頒發感謝狀予 2018-19、2019-20 年度班別代表及離任理事，並介紹通過補選新加入之家長理事。詳情如下：

日期：2019 年 10 月 12 日

時間：下午 2 時（1 時 40 分登記）

地點：聖士提反書院鄧肇堅堂

本會今年邀得馬卓志先生作為講座嘉賓，馬先生為現任家長教師會家長理事，亦是聖士提反書院之舊生。是次講座題目為「數碼世代時間管理 管束與信任。」（詳情見附件）

屆時校長及全體老師將出席是次活動，家長可與班主任及老師直接面談，以瞭解學生在校內的學習情況，並藉此機會認識其他同班家長。

請於 2019 年 10 月 4 日(星期五)或之前回覆學校內聯網通告。若有查詢，請致電 9882 1607 聯絡吳邦瑋女士或 2813 0360 聯絡張庭霖老師。



聖士提反書院家長教師會謹啟

二零一九年九月二十六日



St. Stephen's College Parent-Teacher Association

22, Tung Tau Wan Road, Stanley, Hong Kong. Tel: 2813 0360 Fax: 2813 7311

聖士提反書院家長教師會

香港赤柱東頭灣道 22 號 · 電話: 2813 0360 傳真: 2813 7311

Rundown of PTA Annual General Meeting & Parent-Teacher Meeting (October 12, 2019)

家長教師會周年大會及家長老師面談會 (2019 年 10 月 12 日) 程序

Time (p.m.) 時間(下午)	Programme 程序	Venue 地點
1:40 – 2:00	Reception and Registration 接待及登記	Tang Shiu Kin Hall 鄧肇堅禮堂
2:00 – 2:05	Welcoming Speech by the Principal, Ms. Carol Yang 楊清校長致歡迎辭	
2:05 – 2:25	To Approve Minutes of PTA AGM 2018 PTA General Overview for 2018-19 by Ms. Brenda Ng (Chairlady) PTA Financial Report for 2018-19 by Ms. Vivian Lau (Acting Treasurer) 通過 2018 年家長教師會周年大會會議紀錄 2018-19 年度家長教師會會務報告 — 主席吳邦瑋女士 2018-19 年度財政報告 — 署理司庫劉慧雲女士	
2:25 – 2:35	Presentation of Certificates of Appreciation to Class Representatives and Leaving Parent Excos by the Principal, Ms. Carol Yang 頒發感謝狀給班代表及離任家長理事 — 楊清校長	
2:35 – 2:50	By-election of Parent EXCO Members for PTA Executive Committee 2018-2020 補選 2018-2020 年度家長教師會理事會家長理事	
2:50 – 3:30	Talk by Mr. Alex Mar on “Digital Era Time Management. Control vs Trust.” 專題講座：「數碼世代時間管理。管束與信任。」 講者：馬卓志先生	
3:30 – 3:50	Refreshment 茶點	Classrooms 各班課室
3:50 – 4:50	S1 - S6 : Parents meeting with Class Teachers 中一至中六：家長與班主任面談	
	IB Parents Meeting with Class Teachers IB 課程家長與班主任面談	Tang Shiu Kin Hall 鄧肇堅禮堂

MINUTES OF THE ANNUAL GENERAL MEETING ("AGM") OF THE ST. STEPHEN'S COLLEGE
PARENT-TEACHER ASSOCIATION ("PTA") HELD AT TANG SHIU KIN HALL OF ST.
STEPHEN'S COLLEGE ("SSC") AT 2:00P.M. ON SEPTEMBER 29, 2018.

1. Opening

Ms. Carol Yang, the School Principal welcomed all parents and teachers to the meeting.

Ms Carol Yang also briefed the audients about the school situation after Typhoon Mangkhut.

St Stephen's College Alumni Association, St. Stephen's College Parent-Teacher Association, St. Stephen's College Preparatory School Parent-Teacher Association and Friends of SSCPS formed a collaborative "Alliance", aiming at restoring our schools. A fund-raising campaign was launched and the audience was to help contribute the necessary funding. (Appendix A)

2. Attendance

402 parents (269 families) and 84 teaching staff attended the AGM.

Breakdown of parent (families) attendance:

S1 - 150 (100)	S4 - 39 (26)
S2 - 109 (73)	S5 - 27 (18)
S3 - 70 (47)	S6 - 7 (5)

3. Confirmation of minutes of AGM 2017

The minutes was confirmed and received with no comments from the members. (Proposer- Mr. Alex Mar, father of Ho On Tik of Class 1Y; Seconder- Ms. Candace Lam, mother of Charlene Lam of Class 2Y.)

4. Report of PTA Activities for the year 2017-18

Dr. Su Liu, the Chairman of the PTA, presented a report of PTA activities held in the year of 2017-18. The report was received at the meeting with no comments from members.

5. Financial Report for the year ended 31 August 2018 and Proposed Budget for 2018-19

Dr. K.S. Fung, the Treasurer of the PTA, presented the Financial Report for the year ended 31 August 2018 and the proposed budget for 2018-19. Both were received at the meeting with no comments from members.

6. Presentation of Long Service Award and Certificate of Appreciation

Ms. Carol Yang presented the awards to the following out-going executive committee members:

Long Service Award –

Dr. K.S. Fung, who served the PTA Exco for 10 years (2008-2018)

Certificates of Appreciation –

Dr. Su Liu, who served the PTA Exco for 6 years (2012-2018)

Mr. Collin Ng, who served the PTA Exco for 2 years (2016-2018)

Dr. Yong Ou, who served the PTA Exco for 2 years (2016-2018)

Mr. Eric Wong, who served the PTA Exco for 6 years (2012-2018)

Mr. Michael Hon Yu Wong, who served the PTA Exco for 2 years (2016-2018)

7. Election of Parent Members for the New Executive Committee 2018-20

There were 11 candidates running for the election and each candidate gave a brief presentation on their platform. According to the Constitution of the PTA, the executive committee should comprise of 7 to 16 parent members. Since the number of candidates for parent members is less than the maximum quota, all 11 candidates as listed below are automatically elected to the Executive Committee.

	English Name	中文姓名	Child(ren)'s information
a)	Ms. CHOU Meifang	周玫芳	1J HAO Tzupei 郝子霈
b)	Dr. Sylvia DOO	杜蘊瑜	2J Isaac CHOI 蔡恩瀚 1D Ivan CHOI 蔡恩澤
c)	Mr. David FONG	方鎮江	3D Davina FONG 方天琛
d)	Ms. Maggie KOON	官桂玲	1Y KAN Lok Hang, Lachlan 簡樂行
e)	Mr. Alan LAM	林文忠	2Y Charlene LAM 林彥彤
f)	Ms. Vivian LAU	劉慧雲	2H LAU Ching Yu 劉政譽
g)	Ms. LI Yu Hua	李玉華	1H CHEN Kwun Man 陳冠汶
h)	Ms. Brenda NG	吳邦璋	2H Toby E-Hei LEUNG 梁以熹 S6 2018 Graduate Hugo E-Heng LEUNG 梁以鏗
i)	Ms. Daisy NG	吳鳳玲	3J Justin CHOI 蔡悅禧
j)	Mr. QIN Hanqiang	覃漢強	3L QIN Xinying 覃心穎
k)	Mrs. Joanne YANG	黃蓓	1H Megan H YANG 楊海恩

8. Talk by Guest Speaker

Ms. Zandra Mok, a Speech Therapist, Writer and Montessori Early Childhood Teacher delivered a talk on “Shall We Talk- communication with our children”. The talk was well received by both parents and teachers.

9. Close of the Meeting

There being no further business, the AGM was adjourned at 4:30pm followed by refreshments and meeting with class teachers/IB coordinator.

Post Meeting Notes:

Election of Key Positions for the New Executive Committee 2018-20

All Parent and Teacher Executive Committee members met at SR006 to elect members for the key positions as listed below:

Chairlady -

Ms. Brenda NG (proposed by Ms. Carol Yang, seconded by Ms. Daisy Ng)

Vice Chairladies -

Ms. Carol YANG (ex-officio)

Dr. Sylvia DOO (proposed by Ms. Brenda Ng, seconded by Ms. Joanne Yang)

Treasurer -

Mr. Alan LAM (proposed by Ms. Brenda Ng, seconded by Dr. Sylvia Doo)

Assistant Treasurer -

Ms. Vivian LAU (proposed by Ms. Brenda Ng, seconded by Dr. Sylvia Doo)

Secretary -

Mr. David FONG (proposed by Ms. Carol Yang, seconded by Mr. Clinton Chong)

Assistant Secretary -

Ms. CHOU Mei Fang (proposed by Ms. Joanne Yang, seconded by Dr. Sylvia Doo)

All positions were elected unopposed.

Person-in-charge for each of the 7 Sub-Committees will be made at the next Exco meeting to be held on October 9, 2018 (Tuesday) at 6:30pm in CB101.

Prepared by: Sylvia Doo

To be confirmed at the next AGM scheduled on October 12, 2019.



ALLIANCE - ACT FOR SSC and SSCPS

28 September 2018

Together, we can!*

Dear SSC/SSCPS students, parents, alumni and friends,

You must have learned from news report about the campus of our schools (SSC and SSCPS) that we have spent years and generations together is severely damaged by typhoon Mangkhut. Trees were uprooted and facilities have been damaged. You can see for yourself the damages sustained from a video made by staff members of SSC that we have uploaded separately.

St Stephen's College Alumni Association, St. Stephen's College Parent-Teacher Association, St. Stephen's College Preparatory School Parent-Teacher Association and Friends of SSCPS (collectively, the "Alliance") have consulted Principal Yang and Principal Wai as to what our community could help restore our schools. The Alliance understand that additional funding is required to help rebuild our schools. A detailed amount is not available at this stage but for sure that amount will be substantial. You are being asked to help contribute the necessary funding. Please help our schools

(i) by donating directly to the following accounts of the St. Stephen's Foundation Limited which covers both SSC and SSCPS: 808-393649-001 HSBC / 395-492952-883 Hang Seng Bank

or

(ii) by issuing an cheque payable to "St. Stephen's Foundation Limited".

Please see the form attached for instructions and recording your donation wishes.

If you may provide other assistance to rebuild our schools, please also contact us, SSC or SSCPS.

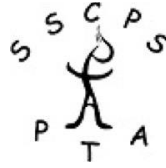
We will provide further update on the restoration of our schools once further information is available.

Together, we can rebuild our schools not only to what we know, but even better!

St. Stephen's College Alumni Association, St. Stephen's College Parent-Teacher Association, St. Stephen's College Preparatory School Parent-Teacher Association and Friends of SSCPS



*Same message can be found at <https://www.facebook.com/sscaahk/>



ALLIANCE - ACT FOR SSC and SSCPS

Personal details:-

- Name: _____ Contact Tel No: _____
- ☐ Alumnus / ☐ SSC Parent / ☐ SSCPS Parent / ☐ Friends of SSCPS member / ☐ SSC student / ☐ SSCPS student (please tick, can be more than one)
- Email address: _____
- Postal address: _____

Donation details:-

- Donation amount in total:- HK\$ _____
- The donation is for
 - (i) ☐ SSC only ; or
 - (ii) ☐ SSCPS only; or
 - (iii) ☐ SSCPS _____ % and SSC _____ % ; or
 - (iii) if no indication here, we'll assume your donation is split equally between SSC and SSCPS. (Please tick or fill in as appropriate.)
- Methods:-
 - ☐ By cheque attached:
Cheque no. _____ (Bank name: _____) (payable to St. Stephen's Foundation Limited)
 - ☐ By bank-in to 808-393649-001 HSBC or 395-492952-883 Hang Seng Bank
- ☐ An official receipt for tax deduction is required (for donation of HK\$ 100 or above)
Name on official receipt: _____

*For SSCPS parents and friends, please complete this form and return it with a cheque/ a copy of bank-in slip to the SSCPS class teacher who will pass the documents to St Stephen's Foundation Limited.

*For others, please email your completed form and a copy of bank-in slip to foundation@ssc.edu.hk or mail your completed form together with a cheque or a copy of bank-in slip to St. Stephen's Foundation Limited, 22 Tung Tau Wan Road, Stanley, Hong Kong (marked on your envelope: Act for SSC and SSCPS).

SSC Parent-Teacher Association Annual Report 2018-19

The Parent-teacher Association (PTA) serves as a bridge and aims to enhance co-operation and understanding, foster closer bonds, and enhance communication between parents and the College. At the Annual General Meeting held in September 2018, eleven parents were elected un-opposed to serve on the 2018-2020 PTA Executive Committee: Ms. Brenda Ng (Chairlady), Dr. Sylvia Doo (Vice-Chairlady), Mr. David Fong (Secretary), Ms. Chou Meifang (Assistant Secretary), Mr. Alan Lam (Treasurer), Ms Vivian Lau (Assistant Treasurer), Ms. Maggie Koon, Ms. Li Yu Hua (replaced by Mr. Alex Mar from March 2019), Ms. Daisy Ng, Mr. Qin Han Qiang and Mrs. Joanne Yang. The College Principal, Ms. Carol Yang (Vice-Chairlady ex-officio), appointed eight teachers including Mr. Clinton Chong (Coordinator), Ms. Wong Kit (Assistant Coordinator), Mr. N.S. Chan, Mr. Calvin Foo, Ms. W.F. Lai, Mr. Theodore Tam, Mr. C.M. Wong and Mrs. Priscilla Poon to sit on the PTA Executive Committee.

List of PTA activities/matters organized/handled by the sub-committees/groups during the academic year 2018-19:

Parents' Relations & Recreation Committee

- Parents' Lunch with College Principal, Deputy Principals and teachers (Oct 27, 2018)
- PTA Cultural Heritage Outing to Sai Kung Yim Tin Tsai 西貢鹽田梓 (Apr 13, 2019)

Parenting & Support Committee

- Life Education Movie Appreciation of 《非同凡響》 (Nov 24, 2018)
- Life Education Workshop on Mindful Parenting (Jan 19, 2019)

Pre-University Education Committee

- Study Pathway Talk 1: Road Map for Overseas Study (Oct 13, 2018)
- Study Pathway Talk 2: Preparation for Overseas Study (Mar 30, 2019)

School Matters & Welfare Committee

- Routine check of catering services, kitchen hygiene and food quality
- Production of PTA drawstring bags for distribution to PTA members at PTA events and S6 graduates
- Preparing gifts for teachers for the Parents-Also-Appreciate-Teachers event (May 6, 2019)
- Production of personalized mugs for presentation to S6 graduates at the graduation ceremony (May 28, 2019)
- Liaised with the College, in response to parents' suggestion, to include a cotton knit sweater to the school uniform list

Volunteer Services Committee

- Provided support to social services and voluntary work arranged by the school social worker for students (throughout the school year)
- Lunar New Year Gifts Transfer Programme with People's Food Bank of St. James' Settlement (Feb 2019)

Communications & Technical Supports Committee

- Launch of revamped PTA website
- Set up S1 parents whatsapp groups at the beginning of the academic year (Sep/Oct 2019)

- Set up SSCPTA Facebook (Jan 2019)

Christian Parents Group

- Monday mornings parents' prayer group
- Christian Parents' Gathering on "Christianity Education Sharing" with sharing by Deputy Principal, Lay School Chaplain and Christian teacher (Nov 16, 2018)

Additional Activities

- Joined "The Alliance" to raise fund for the College in various activities including the SSCPS Family Fun Day, SSC Family Day and SSCPS Spring Social
- Provided support for SSC Family Day (March 2, 2019)
- Provide support for the Happy Hour Gathering between SSC parents and SSC Preparatory School Grade 5 & 6 parents organized by SSCPSPTA (Apr 8, 2019)
- Joined "The Alliance" in giving ice cream treat for all students in both SSC and SSCPS in celebration of their achievements in external competitions (May 23, 2019)
- Provided support on the recruitment of choir members for the SSC & SSCPS Parents' Choir performance at the SSC & SSCPS School Concert (July 11, 2019)
- Publication of 3 issues of PTA Newsletters (Sep 2018, Mar 2019 & June 2019)

Remarks:

After Typhoon Mangkhut hit Hong Kong in the summer of 2018, St. Stephen's College Alumni Association, St. Stephen's College Parent-Teacher Association, St. Stephen's College Preparatory School Parent-Teacher Association, and Friends of SSCPS, collectively known as "The Alliance" joined hands to raise fund for restoring the school campus.

Prepared by
Brenda Ng
Chairlady of PTA

September 18, 2019

St. STEPHEN'S COLLEGE PARENT-TEACHER ASSOCIATION

聖士提反書院家長教師會

DETAILED INCOME AND EXPENDITURE ACCOUNT **FOR THE YEAR ENDED AUGUST 31, 2019**

	<u>Note</u>	<u>HK\$</u>
<u>INCOME</u>		
Membership income		131,100
Home-School Co-operation Grants		21,974
Functions income	1	26,940
Bank interest earned		125
		<u>180,139</u>
<u>EXPENDITURE</u>		
Bank charges		690
Functions expenses	2	120,024
Sponsorship	3	66,430
Printing of newsletters		14,150
		<u>201,294</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR		<u><u>(21,155)</u></u>

St. STEPHEN'S COLLEGE PARENT-TEACHER ASSOCIATION

聖士提反書院家長教師會

NOTES TO THE FINANCIAL STATEMENTS

	HK\$
1. <u>FUNCTIONS INCOME</u>	
Parents Lunch	11,580
Outing	15,360
	<u>26,940</u>
2. <u>FUNCTIONS EXPENSES</u>	
Outing	25,980
Parents Lunch	19,500
Christian Parents Night	1,631
SSCPS Joint Event (STEM)	8,000
Parents Seminars	8,000
Annual General Meeting	17,922
PTA Drawstring Bags	12,600
S6 Graduation Gifts	6,382
Study Pathways	9,935
Parent-Also-Appreciate-Teachers Drive	1,000
Pre-S1 Orientation	3,570
Social Service	5,504
	<u>120,024</u>
3. <u>SPONSORSHIP</u>	
Speech Day Prize Sponsorship	12,750
ECA Subsidy	28,680
IGEM (STEM) Activities	10,000
School Concert	15,000
	<u>66,430</u>

St. STEPHEN'S COLLEGE PARENT-TEACHER ASSOCIATION

聖士提反書院家長教師會

BALANCE SHEET AS AT AUGUST 31, 2019

	<u>2018</u> <u>HK\$</u>	<u>2019</u> <u>HK\$</u>
ASSETS AND LIABILITIES		
<u>Current assets</u>		
Cash at bank:		
Savings account	131,467	131,592
Current account	182,130	165,066
	<hr/> 313,597	<hr/> 296,658
<u>Current liabilities</u>		
Accounts payable	13,398	17,614
	<hr/> 13,398	<hr/> 17,614
Net current assets	<hr/> <u>300,199</u>	<hr/> <u>279,044</u>
 Represented By:		
ACCUMULATED SURPLUS	<hr/> <u>300,199</u>	<hr/> <u>279,044</u>

Talk Details 講座詳情：

Digital Era Time Management. Control vs Trust.
數碼世代時間管理。管束與信任。



With the blossoming of digital era, both teenagers and parents cannot separate themselves with their digital devices. Yet, it is always a challenge for the parents to monitor or control how much their teenagers is engaging in the digital world. First, we need understand how deep we all are integrated with the digital world and necessity of using it. Let's explore some of monitor tools available in the market and how we can use it to control and build trust with your teenagers.

生活已經完全數碼化。無論是父母或是年青人，都會機不離手。作為父母要進一步了解年青人使用不同數碼工具嘅必要性。同事要有效地引導年青人避免過分沉迷於數碼世界。監測嘅工具又能否發揮到應有嘅作用呢？趁今次嘅機會同大家分享一下用家嘅心得！係適當嘅監管與引導之下，建立信任！

About the Speaker 講者簡介:

Alex Mar, born in HK, studied in St Stephen's College, continue his education in the UK and Canada. An entrepreneur who started his company in university, spent 20+ year in the Marketing and IT industries, from Traditional to Digital, from Desktop to Apps, from Designing to Consulting.

Alex has provided digital and IT consultation services to many industries, especially in financial and insurance companies in the Asia region. He constantly experimenting new technologies to create new user experiences which help his clients to advance among others. Alex also involved in many Start-up projects and shared his knowledge and network to seek for a change in the way of life of our digital world.

Alex Mar, 出生於香港，在聖士提反書院就讀，並在英國和加拿大繼續他的學業。係大學時期開始創辦廣告公司，從傳統傳媒到電子數碼，從桌面網頁到手機應用程序，從設計到諮詢服務，在市場營銷和IT行業度過了20多年。

Alex 為不同行業提供數碼行銷和 IT 諮詢服務，尤其是在亞洲地區的金融和保險公司中。他不斷地嘗試新技術，以創造新的用戶體驗，從而幫助他的客戶在其他方面取得進步。Alex 還參與了許多初創項目，並分享了他的知識和網絡，以尋求改變我們數碼世界的生活方式。